

Job Description**Emergency After Hours Service Worker (Causal)**

Requisition No:	02700
Posting Date:	08-28-2026
Posting End Date:	09-11-2026
Region:	Toronto
Schedule:	Casual
Duration:	Permanent
Location:	Isabella Street
Expected Hires:	3
Minimum Salary:	41.85
Maximum Salary:	41.85
Employee Type:	Seniority Group - Child Welfare Workers
Hours per Week:	
Contract Length:	
Team:	Emergency After Hours Service
Branch:	Intake

POSITION**EMERGENCY AFTER HOURS SERVICE WORKER**

To be a member of a centralized Intake Unit. Responsible for completing investigations and assessing the need for protection of children in accordance with provisions of the Child, Youth and Family Services Act, Child Protection Standards, Abuse Protocols, and the Children's Aid Society of Toronto policies and procedures. To facilitate appropriate referrals, as required.

MAJOR RESPONSIBILITIES

1. Receives and reviews referrals and requests for service to determine eligibility and jurisdiction. Interviews sources of service referrals/requests to obtain and record detailed intake information. Assesses nature of referral/request and

identifies immediacy of intervention required. Refers non CAST related matters to other agencies or resources, as appropriate.

2. Receives and reviews referrals and requests for service to determine eligibility and jurisdiction as it relates to Shared Services in the event that CAST provides EAHS services to other agencies.
3. Conducts case investigations including reviewing CCAS and CAST historical family files, visiting client homes, and interviewing clients, family members and appropriate additional information sources such as school personnel, police and neighbours.
4. Assesses risk to children based on case investigation. Intervenes in crisis situations and initiates immediate protection action, as required, which may include movement of children at risk to a place of safety as mandated by the Child, Youth and Family Services Act. Upholds the principles and practices using Anti Black Racism/Equity and SOS frameworks.
5. Prepares and ensures accurate, thorough and timely recording of case information including completing Intake reports, contact logs and Safety Assessments as required by the Child, Youth and Family Services Act and CAST policy.
6. Performs other duties, as assigned.
7. Works in a safe manner in accordance with the Society's health and safety policies and procedures and all relevant legislation.
8. Acts in accordance with and incorporates Society's Code of Ethics, Confidentiality, Anti-Oppression/Anti-Racism, Harassment & Discrimination policies, etc.
9. Uses sound judgment in consideration of financial resources.
10. Complies with Society's financial policies and procedures.

QUALIFICATIONS

Education and Experience

- M.S.W. or B.S.W.
- Must be an Authorized Child Protection Worker

Knowledge and Skills

- Ability to be decisive and effective under pressure.
- Comfort with and effectiveness in the use of authority.
- Ability to write clear and concise contact logs and Intake cases. Ability to work co-operatively, both in consultation and jointly with other professionals.
- Ability to work independently and to take responsibility for one's own workload.
- Bilingual fluency in both English and French, an asset

Requirements

- Valid G or G2 Ontario Driver's Licence.
- Access to a private vehicle for Agency work

OTHER INFORMATION

Accommodation at CAST

We are committed to a selection process and work environment that is inclusive and barrier free. Accommodation will be provided in accordance with the Ontario Human Rights Code. Applicants need to make any accommodation requests for the interview or selection process known in advance by contacting the Human Resources Department at 416-924-4640 x2030. Human Resources will work together with the hiring committee to arrange reasonable and appropriate accommodation for the selection process which will enable you to be assessed in a fair and equitable manner.

Equity Hiring Strategy and Application Process

The Children's Aid Society of Toronto (CAS of Toronto) is committed to building a skilled workforce that reflects the population of Toronto as well as the diverse communities we serve. Our Equity Hiring Strategy is deemed to be a **Special Program** under the ***Ontario Human Rights Code***.

For this specific career opportunity, CAS of Toronto is inviting applications from qualified individuals who self-identify as being part of one or more of the following under-represented groups:

- There are no designated under-represented groups at this time for this posting. All qualified applicants are welcome to apply.

During the online application process, applicants will have the opportunity to complete the Employment Equity questionnaire, to indicate if they self-identify as being part of one or more of the above under-represented groups. Answering the questionnaire is voluntary and all responses will be kept confidential and used only for the purposes outlined in this program. If the questionnaire is not completed by an applicant, they will not be considered as being from an equity seeking group.

The information collected will help us identify qualified applicants from the listed under-represented groups as part of our Equity Hiring Strategy. In addition, information provided will be used to understand the diversity of candidates that apply to roles within CAS of Toronto. A summary of the responses to this questionnaire will be used to help assess application trends and inform the further development, accessibility and enrichment of our recruitment programs.

Qualified applicants who are interested in this opportunity can apply for position by submitting their application consisting of a cover letter and resume by **clicking the Apply button below** (at www.torontocas.ca/careers), by fax (416-324-2400), or mail (30 Isabella Street, 5th Floor) to the attention of Human Resources.

Applications for this position must be received in the Human Resources Department, **NO LATER THAN 11:59 PM on FRIDAY SEPTEMBER 11, 2026.**

Please note: Applications will be reviewed on an ongoing basis throughout the posting period. Early submission is recommended. We thank all applicants for their interest; please note that only those who are under consideration will be contacted.

****The Children's Aid Society uses AI in the evaluation of questionnaire answers only****