



## Niijaansinaanik Child and Family Services

*Niijaansinaanik Child and Family Services is a provincially designated Child Well-Being Agency that provides Prevention, Protection and Child and Family services that reflect values, beliefs and principles rooted within the Anishinabek culture. We serve the communities of Wahnapiatae, Dokis, Henvey Inlet, Magnetawan, Shawanaga and Wasauksing First Nations.*

### PLACEMENT COORDINATOR PERMANENT FULL-TIME Competition # 10-0001

Reporting to the Alternative Care Supervisor, the Placement Coordinator is responsible for coordinating and overseeing the placement of children and youth in a culturally appropriate and supportive environment. This position plays a crucial role in ensuring the well-being and cultural connection of Anishinabe children and youth in care. The position will ensure that the services meet Agency and Ministry standards. The Placement Coordinator functions within legislative requirements, regulations, policies and procedures and the Mission, Beliefs, Vision and strategic priorities of Niijaansinaanik Child and Family Services.

**Salary: \$75,515.00 to \$91,876.00**

**Total compensation includes: OMERS Pension Plan, Comprehensive Health Benefits Plan, Competitive Vacation, Statutory Holidays + Agency holidays, and Employee Assistance Program**

*Salary above includes 5 step wage progression and final merit payment option*

#### **KEY JOB FUNCTIONS:**

##### **Placement Coordination**

- Collaborate with internal teams and external partners to assess the needs of children and youth in care
- Coordinate and facilitate the placement process, ensuring that placements align with cultural values and community connections
- Integrate cultural practices and traditions into the placement process to support the cultural well-being of children and youth
- Work closely with elders and community resources to provide cultural guidance and support
- Conduct thorough assessments or potential placements, considering the safety, wellbeing and cultural appropriateness for each child and youth
- Develop individualized placement plans in collaboration with relevant stakeholders, children's services workers and alternative care workers
- Ensure a provincial data base is maintained of all placement options to meet specific needs
- Have a strong knowledge base of treatment centers for young people

##### **Supporting Children**

- Assist in coordinating services and supports to meet the child's physical, social, emotional, cultural, spiritual and recreational needs
- Identify a strength-based approach to preparing a child and the child's immediate family for the child's placement in an Alternative Care setting either short-term or permanently
- Identify and differentiate healthy attachment and behavior-related problems and outline appropriate services to address the specified needs by referring to specific placement options that will assist in this area
- Identify and strengthen connections between a child and those who are identified as meaningful and beneficial caregivers while the child is in an Alternative Care setting
- Identify and ensure timely, concurrent and permanent placement options are available for children

##### **Supporting the Alternative Care Team**

- Utilize public relations, marketing, media, community awareness, social networking and community development strategies to support recruitment efforts
- Ensure compliance with Agency policies and procedures that are compatible with legal requirements, best practice standards and ongoing requirements in working with children in Alternative Care
- Identify and support Alternative Care Providers in responding to the issues and challenges associated with caring for children with physical or developmental disabilities, mental illness, emotional disturbance, behavior problems, chronic health issues or who have experienced trauma
- Complete all pertinent data for case records and reports, including case management notes, case assessments and reviews, case histories, legal reports needed when completing placement requests to other agencies
- Assist when needed to complete home assessments for the Alternative Care team

#### **Qualifications**

##### **Minimum Education**

- Bachelor's Degree in Social Work, Child and Youth Care or related field, or
- College Diploma in Human Services
- Preferred university degree in Human Services

**Minimum Experience**

- Two (2) years' direct experience in a social services agency
- Experience working with indigenous communities
- Equivalent combination of training and experience may be considered

**Knowledge Requirements**

- Knowledge of Nijjaansinaanik Child and Family Services programs and services
- Respect for sensitivity towards as well as knowledge and understanding of Anishinabek culture, traditions and the Seven Grandfather teachings
- Knowledge of the First Nation communities and structures
- Knowledge of local services available to children and families
- Knowledge and understanding of the Child Youth and Family Services Act

**Other Requirements**

- Must provide a clear Police Records Check with Vulnerable Sector Check
- Must have a Class 'G' Ontario Driver's Licence, access to a vehicle and the ability to travel
- Must have \$1M automobile insurance
- Must provide a three-year uncertified drivers abstract

**Work Site Location:**

- To be determined

Nijjaansinaanik is committed to providing a barrier-free work environment in accordance with the Accessibility for Ontarians with Disabilities Act and the Ontario Human Rights Code. Accommodations are available upon request for candidates taking part in the recruitment process. Please submit your resume and cover letter along with three work related references to:

Dennis Goulais, Director of Human Resources  
Nijjaansinaanik Child and Family Services  
15 Charlie's Bay Road, Dokis First Nation, ON P0M 2N1  
Email to: [careers@nijjcs.com](mailto:careers@nijjcs.com)

The application deadline is: Open Until Filled

Preference will be given to applicants of First Nation ancestry, please self-identify.  
We thank all those applicants for their interest, however, only those selected for an interview will be contacted.  
For a more detailed job description, please contact  
Human Resources at [careers@nijjcs.com](mailto:careers@nijjcs.com)