



Position:	Project Manager – Integrated Center (Kahwà:Tsire Ronwatiyenawá:Se Center)	Hours:	Minimum of 16 hours/week - Flexibility is required (Actual work hours to be determined) Hybrid work Schedule
File No.:	FACSFLA-2425-36	Number of Positions:	1
Employment Type:	Part-time Temporary (Non-Union)	Location:	263 Weller Avenue, Kingston, K7K 2V4
Compensation:	\$38.31 per hour		
Date Posted:	September 6 th , 2024	Closing Date:	September 27 th , 2024

Position Summary:

We are seeking a skilled and compassionate Project Manager to lead and oversee projects within our integrated center, “A Great Start For Families: Kahwà:Tsire Ronwatiyenawá:Se” Centre. The Project Manager – Integrated Center will support and coordinate the work of the Adverse Childhood Experiences (ACEs) & Resilience Coalition, including assisting with the implementation of workplan activities, managing resources and information, and providing administrative support.

The Project Manager – Integrated Center plays a pivotal role in the successful implementation and expansion of key programs within the Centre. This position is responsible for facilitating the integration of Serve and Return programming, supporting community consultations, and ensuring the sustainability and scalability of initiatives. The Project Manager – Integrated Center will work closely with a range of stakeholders, including parents, multi-agency projects, and community organizations, to align the Centre’s mission with its programmatic goals and expand its impact across Kingston Frontenac Lennox & Addington.

- Assist with the recruitment and development of a Parent Advisory group.
- Liaise with and support the multi-agency implementation of several programs.
- Begin community consultations, building on exploratory conversations already underway to expand the model to other populations in Kingston Frontenac Lennox & Addington.
- The Project Manager will develop a sustainability plan by exploring how scalability can generate resources, which may involve financial contributions and in-kind

support from current or potential partners, as well as identifying additional funding sources at municipal, provincial, and federal levels.

- Perform other duties as required.

Minimum Qualifications:

- Bachelor's degree in project management, Social Work, Child Development, or a related field.
- Relevant project management certification is required.
- Minimum of 2 years of project management experience. A focus on child welfare or related fields will be an asset.
- Strong knowledge of project management methodologies and tools.
- Experience in program planning and implementation and supporting collaborative work
- Experience conducting literature reviews and secondary research
- Experience conducting primary community-based research, including survey development, focus groups, key information interviews, qualitative and quantitative data analysis and interpretation
- Understanding of community dynamics and issues related to child welfare and social services.
- Good understanding of diversity, equity, and inclusivity issues in a child welfare setting and relevant legislation.
- Knowledge of KFL&A community, its agencies and organizations
- Ability to work independently
- Effective time-management and organizational skills
- Excellent verbal and written communication skills
- Detail-oriented and efficient
- Understanding of how to use social media as a communication tool, an asset
- Strong Knowledge of and understanding of anti-racism and anti-oppression principles and ability to incorporate these in the day-to-day practice (such knowledge can be from both lived or work experience).
- Knowledge of anti-black racism, oppressive practices and its impact on equity deserving communities in our region, knowledge of child protection legislation (CYFSA) tools (Eligibility Spectrum), standards, and practice framework (Signs of Safety)

How to Apply:

- To apply, please email your resume and cover letter quoting the competition file number and title of position you wish to apply for, to: recruitment@facsfla.ca Interested and qualified applicants are invited to apply in writing by September 27th, 2024.
- Please include the competition number and the title of the position in the subject line of the email.
- Please submit cover letter and resume as single attachment.

- When applying for multiple positions, please submit a separate application for each position following the above instructions.
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For further information, please visit our website: [Family and Children's Services of Frontenac Lennox and Addington](#)

At FACSFLA, we are committed to building an inclusive and diverse workforce to provide the best support to the children, youth and families we serve. In support of our Strategic Priorities, we are seeking members who reflect diverse identities, lived experiences and perspectives to assist the organization in reflecting the community we serve. This is consistent with our obligation under the Ontario Human Rights Code to ensure that our hiring practices remain equitable to candidates from groups protected by the prohibited grounds under the Code.

The Agency will provide support in its recruitment processes to applicants with disabilities, including accommodation that considers an applicant's accessibility needs. If you require accommodations during the interview process, please contact Human Resources at hr@facsfla.ca

While we appreciate all applications, only those selected for an interview will be contacted. We thank all applicants for their interest in FACSFLA and for applying.