



## NOGDAWINDAMIN FAMILY AND COMMUNITY SERVICES WE ARE HIRING!

NOGDAWINDAMIN Family and Community Services, a designated Indigenous Child Welfare Agency under the Child Youth and Family Services Act serving member First Nations situated between Sault Ste. Marie and Sudbury is seeking to hire a:

**FULL-TIME CONTRACT TO MARCH 31, 2024**  
**INFORMATION SYSTEMS SUPERVISOR**  
**LOCATION: TO BE DETERMINED**  
**Salary Range: \$73,844.00 to \$90,706.00**

**Proposed Interview Date: Week of April 3, 2023**

### **Job Summary**

Reporting to the Manager of Infrastructure and Technology, the Information Systems Supervisor is responsible for database development, database support, reporting, analytics, assisting with training Regional, Community-Based, and member First Nation staff how to use the Agency's client management software. The Information Systems Supervisor is responsible for providing support to all First Nation locations and for installing, configuring, and maintaining data systems and software in relation to the Agency's client management and reporting.

### **Qualifications**

- Diploma or degree in Computer Science/Software Engineering or related IT discipline
- Certification in SQL, PowerBI, and Microsoft Professional Certifications would be preferred
- Three (3) years' experience developing and maintaining Information Systems reports and analytics platforms, working with database structures, and administering case management systems.
- Experience with PowerBI would be preferable and considered as asset
- Experience with systems training
- Experience supervising staff and IT Departments
- Experience working with Indigenous people, organizations, and communities
- Equivalent combination of education and experience may be considered

### **Other Requirements**

- Respect for, sensitivity towards as well as knowledge and understanding of Anishnawbek culture, traditions and the Seven Grandfather Teachings
- Ability to understand and speak Anishnaabemowin is a definite asset
- Must provide a Criminal Records Check deemed satisfactory by the employer
- Must have a Class 'G' Ontario Driver's Licence, access to a vehicle and the ability to travel
- Must have \$1M automobile insurance coverage

Nogdawindamin Family and Community Services has been in operation for over 30 years. We are committed to providing a barrier-free work environment in accordance with the Accessibility for Ontarians with Disabilities Act and the Ontario Human Rights Code. Accommodations are available upon request for candidates taking part in the recruitment process. **JOIN A GROWING AND DYNAMIC ORGANIZATION OFFERING REWARDING CAREERS, COMPETITIVE SALARIES, BENEFITS, OMERS PENSION AND A GREAT WORK ENVIRONMENT FOR INDIVIDUALS COMMITTED TO MAKING A DIFFERENCE.**

Please submit a job related resume and cover letter along with three work related references by:

**Friday, March 24, 2023 – 4:00 pm**

### **Hiring Committee**

Nogdawindamin Family and Community Services  
210B Gran Street, Batchewana First Nation, ON P6A 0C4  
Email: [hr@nog.ca](mailto:hr@nog.ca)

**Preference will be given to Indigenous applicants. Self-Identification is encouraged.**

We thank all applicants for their interest; however only those selected for an interview will be contacted.

**A full job description is located on our website at [www.nog.ca](http://www.nog.ca)**