



PAYUKOTAYNO

James and Hudson Bay Family Services

POSITION TITLE	Data Analyst
DEPARTMENT	Quality Assurance
REPORTS TO	Quality Assurance Manager
CLASSIFICATION	Permanent, Full-time
LOCATION	Moose Factory, ON
POSTING DATE	January 9, 2023
CLOSING DATE	January 20, 2023 at 4:30 p.m.
COMPETITION NUMBER	15-23

POSITION RESPONSIBILITIES:

Under the direction of the Quality Assurance Manager, the Data Analyst will be skilled in writing and running SQL in order to find data quality issues in our data. The successful candidate will also be someone who will be able to take those findings and recommend corrections to the data team/council, and on approval, to make those changes in the front-end systems.

QUALIFICATIONS:

- College diploma\University degree or equivalent work experience in data management
- Experience in Indigenous Child Well-Being Services and/or child welfare, with sound knowledge of the role of supporting systems, processes and data in child welfare operations
- Ability to conduct research into a wide range of computing issues as required.
- Excellent organizational & documentation skills and demonstrated ability to set priorities and Work effectively under pressure
- Proven analytical and problem-solving abilities;
- Robust experience in SQL, with a good understanding of the theory underlying relational algebra
- Valid Class G Driver's License and **COVID-19 Proof of Vaccination are mandatory**

SALARY: \$59,098 - \$65,942 annually plus Travel Allowance

SUBMIT COVER LETTER, RESUME AND THREE (3) WORK REFERENCES (with E-mail address) AND PERMISSION TO CONTACT, TO:

Director of Human Resources
 Payukotayno: James & Hudson Bay Family Services
 P.O. Box 189, Moosonee, ON P0L 1Y0
 Fax: (844)444-0627 Email: hr@payukotayno.ca

ONLY APPLICANTS SELECTED FOR AN INTERVIEW WILL BE CONTACTED

Please note that preference may be given to qualified Cree Speaking applicants in our hiring process. We are an equal opportunity Employer. If you require a disability related accommodation in order to participate in the recruitment process, please contact the Human Resources Department.