



# EXTERNAL Job Postings

## Job Description

### Emergency After Hours Worker

<b>Requisition No:</b>	01627
<b>Posting Date:</b>	11-21-2022
<b>Posting End Date:</b>	12-31-2023
<b>Region:</b>	Toronto
<b>Schedule:</b>	Casual
<b>Duration:</b>	Temporary
<b>Location:</b>	Isabella Street
<b>Expected Hires:</b>	1
<b>Minimum Salary:</b>	
<b>Maximum Salary:</b>	
<b>Employee Type:</b>	Seniority Group - Child Welfare Workers
<b>Hours per Week:</b>	
<b>Contract Length:</b>	up to 1 year contract
<b>Team:</b>	Emergency After Hours Service
<b>Branch:</b>	Intake

## POSITION

### EMERGENCY AFTER HOURS SERVICE WORKERS

To be a member of a centralized Intake Unit. Responsible for completing investigations and assessing the need for protection of children in accordance with provisions of the Child, Youth and Family Services Act, Child Protection Standards, Abuse Protocols, and the Children's Aid Society of Toronto policies and procedures. To facilitate appropriate referrals, as required.

## MAJOR RESPONSIBILITIES

1. Receives and reviews referrals and requests for service to determine eligibility and jurisdiction. Interviews sources of service referrals/requests to obtain and record detailed intake information. Assesses nature of referral/request and identifies immediacy of intervention required. Refers non CAST related matters to other agencies or resources, as appropriate.
2. Receives and reviews referrals and requests for service to determine eligibility and jurisdiction as it relates to Shared Services in the event that CAST provides EAHS services to other agencies.
3. Conducts case investigations including reviewing CCAS and CAST historical family files, visiting client homes, and interviewing clients, family members and appropriate additional information sources such as school personnel, police and neighbours.
4. Assesses risk to children based on case investigation. Intervenes in crisis situations and initiates immediate protection action, as required, which may include movement of children at risk to a place of safety as mandated by the Child, Youth and Family Services Act. Upholds the principles and practices using Anti Black Racism/Equity and SOS frameworks.
5. Prepares and ensures accurate, thorough and timely recording of case information including completing Intake reports, contact logs and Safety Assessments as required by the Child, Youth and Family Services Act and CAST policy.
6. Performs other duties, as assigned.
7. Works in a safe manner in accordance with the Society's health and safety policies and procedures and all relevant legislation.
8. Acts in accordance with and incorporates Society's Code of Ethics, Confidentiality, Anti-Oppression/Anti-Racism, Harassment & Discrimination policies, etc.
9. Uses sound judgment in consideration of financial resources.
10. Complies with Society's financial policies and procedures.

## QUALIFICATIONS

### Education and Experience

- M.S.W. or B.S.W.

- Must be an authorized child protection worker

### **Knowledge and Skills**

- Ability to be decisive and effective under pressure.
- Comfort with and effectiveness in the use of authority.
- Ability to write clear and concise contact logs and Intake cases. Ability to work co-operatively, both in consultation and jointly with other professionals.
- Ability to work independently and to take responsibility for one's own workload.
- Bilingual fluency in both English and French, an asset

### **Requirements**

- Valid G or G2 Ontario Driver's Licence.
- Access to a private vehicle for Agency work

### **OTHER INFORMATION**

#### **Anti-Oppression/Anti-Racism at CAS of Toronto**

*CAS of Toronto is committed to having a workforce that is reflective of the diversity of the City of Toronto and strongly encourages application from all qualified individuals, especially those who can provide different perspectives and contribute to a further diversification of ideas.*

#### **Accommodation at CAS of Toronto**

*We are committed to a selection process and work environment that is inclusive and barrier free. Accommodation will be provided in accordance with the Ontario Human Rights Code. Applicants need to make any accommodation requests for the interview or selection process known in advance by contacting the Human Resources Department at 416-924-4640 x2300. Human Resources will work together with the hiring committee to arrange reasonable and appropriate accommodation for the selection process which will enable you to be assessed in a fair and equitable manner.*

#### **How to Apply**

Qualified applicants who are interested in this opportunity can apply for position by submitting their application consisting of a cover letter and resume at <https://www.torontocas.ca/careers> , fax (416-324-2400), or mail (30 Isabella Street, 5th Floor) to the attention of Human Resources.