



## Niijaansinaanik Child and Family Services

*Niijaansinaanik Child and Family Services is a provincially designated Child Well-Being Agency that provides Prevention, Protection, and Child and Family services that reflect values, beliefs and principles rooted within the Anishinabek culture. We serve the communities of Wahnapiatae, Dokis, Henvey, Magnetawan, Shawanaga, and Wasauksing First Nations*

### **CULTURAL SERVICES HELPER 12 MONTH CONTRACT – POSSIBLE PERMANENT FULL-TIME**

Reporting to the Cultural Services Supervisor, the Cultural Services Helper is responsible for assisting in providing direct and indirect cultural services to the Agency, Board of Directors and staff in order to develop and enhance the cultural service practice of the Agency. The Cultural Services Helper will assist at developing and delivering locally accepted cultural practices for the Agency in consultation with community Elders and cultural practitioners to facilitate preservation and promotion of traditional practices within member First Nations to enhance positive and strong cultural identity.

#### **Qualifications**

##### **Minimum Education**

- College Diploma in Social Services or Native Studies is an asset, however, equivalent Work experience will also be considered
- Bachelor of Social Work, Native Studies degree is preferred

##### **Minimum Experience**

- Three (3) years' experience in a social services organization developing and delivering cultural programs and services
- Experience working with Aboriginal people, organizations and communities

##### **Knowledge Requirements**

- Knowledge of Niijaansinaanik Child and Family Services programs and services
- Respect for, sensitivity towards as well as knowledge and understanding of Anishnawbek culture, traditions and the Seven Grandfather Teachings
- Knowledge of First Nation service delivery, customs and traditions in responding to child welfare

##### **Other Requirements**

- Must be willing to provide own vehicle for use on the job, and have the ability to travel
- Must provide a clear Police Records Check – Vulnerable Sector
- Must provide a Class 'G' Ontario Driver's Licence
- Must have \$1M auto insurance liability coverage
- Must provide an acceptable three-year uncertified Driver's Abstract
- Physically able to work outdoors, performing some manual labour

##### **Work Site Location:**

- North Bay

Niijaansinaanik is committed to providing a barrier-free work environment in accordance with the Accessibility for Ontarians with Disabilities Act and the Ontario Human Rights Code. Accommodations are available upon request for candidates taking part in the recruitment process. Please submit your resume and cover letter along with three work related references to:

Bonnie Reid, Director of Human Resources  
Niijaansinaanik Child and Family Services  
940A Main Street, Dokis First Nation, ON P0M 2N1  
Email to: [careers@nijcfs.com](mailto:careers@nijcfs.com) or fax to (705) 223-7439

Application deadline is:

**Open until filled**

Preference will be given to applicants of Native ancestry, please self-identify.  
We thank all those applicants for their interest, however, only those selected for an interview will be contacted.  
For a more detailed job description, please contact  
Human Resources at [careers@nijcfs.com](mailto:careers@nijcfs.com)  
or call (705) 923-8400