



# KUNUWANIMANO CHILD AND FAMILY SERVICES

Kunuwanimano Child and Family Services is a not-for-profit child and family services agency offering services in a holistic manner to strengthen children and families in their own communities in the context of their unique cultural heritage.

## CAREER OPPORTUNITY

<b>POSITION:</b>	Director of Finance and Technology (Non-Union Position)
<b>COMPETITION:</b>	22-10
<b>LOCATION:</b>	Timmins, ON
<b>STATUS:</b>	Contract – up to 2 years with the possibility of extension
<b>CLOSING DATE:</b>	Open until Filled

**JOB SUMMARY:** Reporting to the Executive Director and as a member of the senior management team, the Director of Finance and Technology is accountable for providing strategic and operational leadership on all aspects of the Agency's financial, accounting, budgeting, and reporting processes and systems. This position is responsible for ensuring that all programs and services, contribute significantly to the achievement of the mission, vision, values, philosophy, and strategic directions of Kunuwanimano. The Director of Finance and Technology (DOFT) will be responsible for overseeing all fiscal and fiduciary responsibilities for the organization, in conjunction with the ED, Board of Directors and any related sub-committees of the Board.

### **REQUIRED QUALIFICATIONS:**

#### **Education and Experience:**

- CA, CGA or CMA designation OR a University Degree with a major in accounting or.
- Master's Degree with a minimum of 7 years applied practice in a senior management role with progressive experience in the Financial or Management Accounting field. A combination of education, experience and knowledge will also be considered or.
- Chartered Professional Accountant (CPA) designation
- Bachelor's degree in Commerce or Business Administration or.
- Work with non-for-profit organizations such as Indigenous child wellbeing, child welfare or human services, with preference given to work with Indigenous organizations.

#### **Knowledge, Skills and Abilities:**

- Respect for, sensitivity towards as well as knowledge and understanding of Indigenous culture, traditions, and teachings.
- Familiarity with the Child and Family Services Act and social work practices
- Current trends and best practices within the accounting field, and thorough knowledge of Generally Accepted Accounting Principles, and Automated Financial & accounting reporting systems, and best practices in internal controls, and effectively manage, and secure confidential information
- Federal and provincial financial regulations and requirements associated with funding and transfer payment agencies, including ministerial policies and directives.
- Demonstrate a high level of leadership to foster a responsive organizational culture and build and maintain lasting relationships with other departments, key business partners, and government agencies, and relate effectively to and supervise staff as a diplomatic and flexible team player
- Maintain a strong sense of professional judgement, tact, ethics, sensitivity, integrity, accountability, confidentiality, and make evidence-based recommendations to the senior management team
- A well-defined sense of diplomacy, including solid negotiation, conflict resolution, and people management skills that build successful relationships with the ability to communicate professionally and respectfully in any situation, including difficult discussions that may arise.
- Provide an acceptable Canadian Police Information Centre Check (CPIC) and Vulnerable Sector Screening (VSS).

**We offer a competitive benefits, pension and compensation package and opportunities for professional development.**

Please refer to our website: [www.kunuwanimano.com/employment.htm](http://www.kunuwanimano.com/employment.htm), for posting details. A detailed job description is available upon request. Please quote the Competition No. in your cover letter and resume, and submit by email to [HR@kunuwanimano.com](mailto:HR@kunuwanimano.com), by fax to 705 266-9122, or by mail to:

Human Resources, Kunuwanimano Child & Family Services  
401 Cedar Street South  
Timmins, Ontario, P4N 2H7

Please note that preference will be given to qualified First Nations and Aboriginal applicants. **Please self-identify.** We welcome and encourage applications from people with disabilities. Accommodation is available on request from candidates taking part in all aspects of the selection process.

**Thank you for your interest in our Agency. Only those considered for an interview will be contacted.**