

The Children's
Aid Society
of the Districts of
Sudbury and Manitoulin



La Société d'aide
à l'enfance
des districts de
Sudbury et de Manitoulin

JOB POSTING
BARGAINING UNIT VACANCY

Classification	Dept/Division/Location	Perm/Temp	FTE
Bilingual Child Protection Worker	Service	Temp.(12 Months)	2

Salary Range (Authorized): \$63, 311 - \$84, 127 annually

JOB FUNCTION

Under the supervision of the Service Supervisor, the incumbent is responsible for providing comprehensive Child Welfare services to children, youth and families, ensuring their immediate and ongoing safety.

QUALIFICATIONS

EDUCATION

- Bachelor of Social Work degree (BSW) preferred.
- Degree in the field of Human Services/Studies required.
- Diploma in the field of Social Work may be considered for applicants willing to commit to furthering their education.

EXPERIENCE

- Minimum two (2) years of relevant experience working in child protection and delivering child protection services is required for candidates who possess a degree.
- Minimum of five (5) years of relevant experience working in Child Welfare or Social Work is required for candidates who possess a diploma.

MAJOR RESPONSIBILITIES

1. Complete all documentation required within Ministry standards.
 - Document all contacts in contact logs.
 - Complete and/or update recording documents.
 - Ensure service files are current and contain all pertinent information.
2. Practice in an evidence-informed manner.
 - Participate in professional development activities, training, and education and integrate new clinical knowledge and skills into practice.
 - Participate in team/function and staff meetings.

MAJOR RESPONSIBILITIES (Cont'd)

3. Receive, document, and investigate referrals regarding concerns about child maltreatment.
4. Perform all other related duties as required.

REQUIREMENTS

- Knowledge of relevant legislation, regulations, and Ministry standards (e.g. the Child, Youth and Family Services Act);
- Demonstrated advanced verbal and written communication skills in both English and French, including the ability to develop concise and thorough reports is required;
- Good understanding of the agency's values, service philosophy and objectives.
- Demonstrated knowledge of Intersectionality, cultural competency and clinical practice within an anti-oppression framework;
- Clinical knowledge of child maltreatment, child development, attachment and separation, and family dynamics;
- Demonstrated clinical and counseling skills to provide assessment, engagement and support services to children, youth, families, and alternate care providers;
- Demonstrated understanding of, and commitment to, integrating the principles of equity, justice, non-discrimination and accessibility into practice, service delivery and team relationships;
- Demonstrated ability to work with a vulnerable population which includes working with clients who are dealing with mental health, addiction and poverty issues;
- Knowledge of evidence informed practice;
- Knowledge of adult learning principles;
- Familiarity with community resources;
- Demonstrated cultural competencies in service delivery;
- Demonstrated ability to work effectively both independently and within a team;
- Demonstrated problem solving, planning, priority-setting, and conflict resolution skills;
- Demonstrated interpersonal and collaboration skills to coordinate effectively with a broad variety of community resources and stakeholders;
- Demonstrated ability to work in a fast paced work environment and to deal with stressful situations;
- Ability to maintain the appropriate safeguards for the Privacy and Confidentiality of Agency and client information;
- Extensive knowledge and proficient competence of computer software (e.g. Microsoft Office (Excel, Word), CPIN, Outlook);
- Possess and maintain a valid Class "G" Driver's License and personal insurance coverage with access to a reliable vehicle;
- Provide a negative a Vulnerable Sector Check.

Interested applicants can submit an updated resume directly to:
Human Resources
hr.recruitment@casdsm.on.ca