



NOGDAWINDAMIN FAMILY AND COMMUNITY SERVICES

EMPLOYMENT OPPORTUNITY

NOGDAWINDAMIN Family and Community Services, a designated Aboriginal Child Welfare Agency under the Child Youth and Family Services Act serving member First Nations situated between Sault Ste. Marie and Sudbury is seeking to hire a:

**PERMANENT, FULL-TIME
QUALITY ASSURANCE SPECIALIST
LOCATION: TO BE DETERMINED
Starting Salary: \$73,844.00**

Proposed Interview Date: Week of December 20, 2021

Job Summary

Reporting to the Quality Assurance Supervisor, the Quality Assurance Specialist will complete file audits, program reviews, child death reviews, funding and data analyses, foster care licensing, and Agency accreditation practice while ensuring their efforts are in alignment with the Agency's strategic planning, the Agency's policies and procedures, the legal framework of the Child Youth and Family Services Act and First Nation standards of practice. The position is also required to write policies and procedures.

Qualifications

- Honors Bachelor of Social Work (HBSW) or related degree
- Three (3) years' management and administration experience in a child welfare protection or social service agency
- Knowledge of First Nation service delivery, customs and traditions in responding to child welfare
- Knowledge of external services and service agencies

Other Requirements

- Respect for, sensitivity towards as well as knowledge and understanding of Anishnawbek culture, traditions and the Seven Grandfather Teachings
- Ability to understand and speak Anishnaabemowin is a definite asset
- Must provide a Criminal Records Check deemed satisfactory by the employer
- Must have a Class 'G' Ontario Driver's Licence, access to a vehicle and the ability to travel
- Must have \$1M automobile insurance coverage

Nogdawindamin Family and Community Services has been in operation for over 25 years. We are committed to providing a barrier-free work environment in accordance with the Accessibility for Ontarians with Disabilities Act and the Ontario Human Rights Code. Accommodations are available upon request for candidates taking part in the recruitment process. **JOIN A GROWING AND DYNAMIC ORGANIZATION OFFERING REWARDING CAREERS, COMPETITIVE SALARIES, BENEFITS, PENSION AND A GREAT WORK ENVIRONMENT FOR INDIVIDUALS COMMITTED TO MAKING A DIFFERENCE.**

Please submit a job-related resume and cover letter along with three work related references by:

Wednesday December 15, 2021, at 4:00 p.m.

Hiring Committee

Nogdawindamin Family and Community Services
210B Gran Street, Batchewana First Nation, ON P6A 0C4
FAX (705) 946-3717 Email: hr@nog.ca

Preference will be given to Indigenous applicants. Self-Identification is encouraged.

We thank all applicants for their interest; however only those selected for an interview will be contacted.

A full job description is located on our website at www.nog.ca