



Children's Aid Society  
La Société d'aide à l'enfance  
LONDON & MIDDLESEX

## HUMAN RESOURCES CONSULTANT

The Children's Aid Society of London and Middlesex has an upcoming vacancy for a permanent Human Resources Consultant.

Reporting to the Human Resource Supervisor, the Human Resource Consultant develops and carries out Human Resource practices and objectives promoting an employee oriented, high performance culture that emphasizes quality, productivity and standards, and customer service provision. The Human Resource Consultant coordinates the implementation of services, policies and programs and assists and advises the management team concerning Human Resources best practices. The Human Resource Consultant plays a key role in embedding equity into the fabric of the Agency.

### QUALIFICATIONS

- Successful completion of post-secondary education with a focus in Human Resources or post graduate studies at a community college in Human Resource Management
- Certified Human Resources Professional designation required
- Minimum of 3 years human resource experience preferred
- Experience in a unionized environment preferred
- Proven knowledge and skills in the delivery of Human Resource services
- Strong communication and presentation skills
- Ability to perform during periods of multiple demands
- Ability to understand and manage with complex situations
- Ability to effectively manage conflict and balance competing demands
- Superior customer service skills with a focus on empowerment, respect and collaboration
- Proven ability to work collaboratively across the agency
- Possesses an Anti-oppressive lens that informs their work including a demonstration of equity practices across HR programs, practices and policies
- Strong computer skills, including Microsoft Word, Excel, and Power Point
- Strong bias for action, ability to work independently and strong critical thinking and negotiating skills

**Salary:** \$60,898 - \$77,723 (2021-2022)

Relevant experience credit provided. Competitive Benefits package available.

Interested candidates with the required qualifications should submit a letter and resume to Andrew Dutz, Supervisor: Human Resources at [Andrew.Dutz@caslondon.on.ca](mailto:Andrew.Dutz@caslondon.on.ca)

***The Children's Aid Society of London and Middlesex invites applications from all qualified individuals. CASLM is committed to equity and diversity in the workplace and welcomes applications from women, persons with disabilities, persons of any sexual orientation, members of racialized groups/visible minorities, Indigenous person, and persons of any gender identity or gender expression.***

Mandatory COVID-19 vaccination are a requirement for all staff. CAS Human Resources will require evidence of full vaccination prior to an employee's start date. The requirement that successful applicants be fully vaccinated is subject to any accommodation obligations CAS may have under the Ontario *Human Rights Code*.

*We are committed to creating an accessible environment for all. Please let us know if you have any accommodation needs. We thank all applicants, however only those considered for interviews will be contacted*