



# Native Child and Family Services of Toronto

Native Child and Family Services of Toronto is an Aboriginal, community controlled multi-service agency. Our mission is to provide support, ensure safety and enhance the quality of life for Aboriginal families, children, and youth within the greater Toronto area. Our agency works within a holistic framework, which builds on individual and family strengths, and engages clients as partners in identifying issues and their solutions.

## Child and Family Wellbeing Support Worker

Classification: Regular Fulltime      Rate: \$42,388 - \$55,307  
Hours: 35 hrs/wk.      Location: 30 College St. Toronto

**NCFST is committed to staffing a workforce representative of the Aboriginal population we serve. We encourage First Nation, Metis and Inuit applicants to apply and please self-identify in their cover letter.**

### Position Summary

Under the direction of the Supervisor of Child and Family Wellbeing, the Child and Family Wellbeing Support Worker will provide holistic and culturally relevant support to community members based on their individual needs; and provide support to Child and Family Wellbeing Workers with respect to families and Children on their caseloads.

### Main Responsibilities

- Provides fair, respectful and culturally relevant service to Aboriginal children and families, consistent with the mission, vision, and values of Native Child and Family Services of Toronto.
- Participates with community members in researching and providing various community programmes, resources and services for Case Management needs of families.
- Assists Child and Family Wellbeing (CFWB) Workers with placement of children by accompanying them and by handling instrumental and supportive tasks.
- Assists CFWB workers with home visits, when required.
- Gathers documentation and information for CFWB workers, when required.
- Arranges transportation for children and families to attend visits, appointments or court. Alternatively may transport children to visits or appointments.
- Provides child care assistance during sessions with clients, when necessary.
- Ensures all documents are continuously up-to-date. (i.e. client files, case notes, and other pertinent documents)
- Intervenes in crises situations where risk to children exists and initiates timely response to ensure the safety of the child.

### What we are looking for

- Post-secondary education in a related field. (i.e. Child and Youth, Social Service Worker etc.)
- 1 year of experience working with Aboriginal peoples in a social services setting would be an asset.
- Valid Ontario 'G' class drivers licence, daily access to a vehicle, and ability to work flexible hours.
- Produce a clear Vulnerable Sector Police Record Check.
- Experience in counselling, case management, file maintenance and statistical reporting.
- Knowledge of First Nation, Inuit and Metis culture and traditions, and urban Aboriginal family dynamics.
- Familiarity with the Child, Youth and Family Services act, and child protection processes and responsibilities.
- Strong planning, organizational, administrative and communication skills.
- Excellent interpersonal skills; oral and written communication skills.
- Professionalism, initiative and respect for confidentiality.
- Team player who enjoys being in a supportive role.
- Demonstrated understanding, and commitment to, integrating the Native Child and Family Services of Toronto Mission and values in to practice, service and relationships.
- Demonstrated understanding of workplace Health and Safety practices and understanding of an employee's responsibility under current legislation.
- Ability to work effectively with all levels of staff, to maintain effective communication and working relationships, demonstrating strong interpersonal skills, tact, sensitivity and build strong internal relationships.

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If you are interested in this job opportunity, please apply by clicking [APPLY HERE](#) on or before **December 8, 2021**

We are committed to providing a barrier-free work environment in accordance with the Accessibility for Ontarians with Disabilities Act and the Ontario Human Rights Code. As such, NCFST will make accommodations available to applicants with disabilities upon request during the recruitment process.

We thank you for your interest, however, only those applicants selected for an interview will be contacted.