



MANAGER OF RESOURCES
OGWADENI:DEO, SOCIAL SERVICES DEPARTMENT
Full-Time

Applications will be received by Six Nations of the Grand River and Grand River Employment & Training (GREAT) for the Manager of Resources with Ogwadeni:deo, Social Services Department. The Six Nations of the Grand River Application for Employment Form, Job Posting and Job Description are available for printing from the www.greatsn.com website. Online applications accepted through StaffHR@sixnations.ca. **NO LATE APPLICATIONS ACCEPTED. Applicants from Six Nations and other First Nations will be given preference to deliver programs and services in a First Nations community.**

JOB SUMMARY: The Manager of Resources reports to and works under the direction and supervision of the Director and adheres to the guiding values of the Code of Practice. The Manager of Services has responsibility for managing the effective development, implementation, and operation of Ogwadeni:deo's service programs within the agency's mandate, policies and procedures.

The Manager of Services will be responsible for ensuring that child protection services are delivered in accordance with the Child Youth and Family Services Act (CYFSA), Ontario Child Protection Standards and Ministry of Children, Community and Social Services (MCCSS), Eligibility Spectrum to assess and determine eligibility for service and Child in Care Standards, as well as the framework, policies, procedures, vision, mission and values of Ogwadeni:deo. The Manager of Services will be responsible for managing client complaints in compliance with the complaint review process as outlined in the Ogwadeni:deo Policies and Procedures and the Child Youth Family Services Act (CYFSA) and also within the policies and procedures established by Six Nations of the Grand River.

Type	Full Time
Hours of Work	75 Hours/Biweekly
Wage	TBD

BASIC QUALIFICATIONS:

- Must have a Master of Social Work (MSW) Degree from a recognized school of Social Work and must have a minimum of 3 years of current work-related managerial experience in child welfare with a focus on alternate care
- OR
- Must have a Bachelor of Social Work (BSW) degree from a recognized school of Social Work and must have a minimum of 5 years of current work-related managerial experience in child welfare with a focus on alternate care and a willingness to work towards an Master of Social Work degree
- Must be in good standing as a registered member with the Ontario College of Social Workers and Social Services Workers
- Must a valid Ontario class "G" driver's license
- Must submit a favourable criminal reference check and vulnerable sector screening
- Must be willing to work flexible hours, evenings and weekends, on call
- Will be Ongwehonweh in preference to other applicants

SUBMISSION PROCEDURE: (Choose one method ONLY):

Method #1: Email – Applications must include all of the following:

1. Printed, filled in and authorized Six Nations of the Grand River Application for Employment Form.
2. Cover letter including your band name and number (if applicable). Please indicate in your letter how your education and experience qualifies you for this position.
3. Recent resume clearly identifying that you meet the Basic Qualifications of this position as stipulated above.
4. Copy of your education diploma/degree/certificate and transcript.
5. Email all documents (in a .doc or .pdf file) listed above to StaffHR@sixnations.ca.

Please ensure that the SUBJECT LINE of your email states:

Six Nations Elected Council is an equal opportunity employer and will seek to accommodate the needs of individuals with disabilities in a manner that most respects their dignity. All candidates are encouraged to apply. Applicants from Six Nations and other First Nations will be given preference to deliver programs and services in a First Nations community. Based on the need to provide qualified professional services, only those applicants meeting the minimum requirements will be invited for an interview.

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Method #2: Mailed or Hand Delivered – Applications must include all of the following:

1. Printed, filled in and authorized Six Nations of the Grand River Application for Employment Form.
2. Cover letter including your band name and number (if applicable). Please indicate in your letter how your education and experience qualifies you for this position.
3. Recent resume clearly identifying that you meet the Basic Qualifications of this position as stipulated above.
4. Photocopy of your education diploma/degree/certificate and transcript.
5. Place all documents listed above in a sealed envelope and mail to or drop off at:

MANAGER OF RESOURCES – FULL TIME – 237R2-20-2
c/o Reception Desk
Grand River Employment & Training (GREAT)
P.O. Box 69, 16 Sunrise Court
Ohsweken, Ontario N0A 1M0