



# CLARK BURSARY AWARDS

## APPLICATION STEPS

What you need to do to get your award!



### FOLLOW THESE STEPS CAREFULLY

- 1 Register in AwardSpring**  
[oacasclarkbursary.awardspring.ca](https://oacasclarkbursary.awardspring.ca)



- 2 Submit your application in AwardSpring, including:**

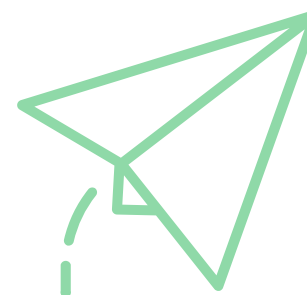
- **Letter confirming eligibility**
  - upload a letter from a child welfare agency in Ontario and submit your application right away OR
  - provide an email address to request a letter from the agency and submit your application when you receive the email notification that the letter has been uploaded.
- **Proof of acceptance, enrollment or graduation certificate**



- 3 Wait for the email from the Clark Bursary Program verifying your eligibility**



- 4 Send email to [awards@oacas.org](mailto:awards@oacas.org) with your payment information:**



- Social Insurance Number (SIN)
- Bank account details

- 5 Log in to Awardspring and complete follow-up action to confirm that you sent your payment info by email**



### RECEIVE PAYMENT BY DIRECT DEPOSIT - CHECK YOUR BALANCE

#### Please Note

- The Clark Bursary Program issues payments once a month.
- Processing time may vary and is largely dependent on the award recipient responding to follow-up requests.
- Applicants can anticipate waiting up to two months to receive payment after their application has been completed and all follow-ups have been answered.