



**The Clark
Bursary Program**
Experience to grow on

CLARK BURSARY AWARDS

APPLICATION STEPS

What you need to do to get your award!



FOLLOW THESE STEPS CAREFULLY

1 Register in AwardSpring
oacasclarkbursary.awardspring.ca



2 Submit your application in
AwardSpring, including:

- Letter confirming eligibility
 - upload a letter from a child welfare agency in Ontario and submit your application right away OR
 - provide an email address to request a letter from the agency and submit your application when you receive the email notification that the letter has been uploaded.
- Proof of acceptance, enrollment or graduation certificate



3 Wait for the email from the
Clark Bursary Program
verifying your eligibility



4 Send email to
awards@oacas.org with
your payment information:



- Social Insurance Number (SIN)
- Bank account details

5 Log in to Awardspring and
complete follow-up action to
confirm that you sent your
payment info by email



RECEIVE PAYMENT BY DIRECT DEPOSIT - CHECK YOUR BALANCE

Please Note

- The Clark Bursary Program issues payments once a month.
- Processing time may vary and is largely dependent on the award recipient responding to follow-up requests.
- Applicants can anticipate waiting up to two months to receive payment after their application has been completed and all follow-ups have been answered.