



**The Clark
Bursary Program**

Experience to grow on

APPLICATION STEPS

for Clark Bursary Awards

What you need to do to get your award!

**FOLLOW
THESE STEPS
CAREFULLY!**

Register in AwardSpring

- ◇ oacasclarkbursary.awardspring.ca

Submit your application in AwardSpring, including:

- ◇ **Proof of acceptance, enrollment or graduation**
- ◇ **Letter from worker**
(You can either upload the letter to your application or provide an email address and a request will be sent asking for the letter.)

*Wait for the email from the
Clark Bursary Program
verifying your eligibility*

*Respond by email to awards@oacas.org
with your payment info:*

- ◇ **Social Insurance Number (SIN)**
- ◇ **Bank account details**

In AwardSpring, enter:

- ◇ **Your demographic info**
- ◇ **Confirm that you sent your payment info by email**

RECEIVE PAYMENT

PLEASE NOTE

- ◇ Application processing time may vary and is largely dependent on the award recipient responding to follow-up requests in a timely way.
- ◇ Applicants can anticipate waiting up to two months to receive payment after their application has been completed and all follow-ups have been answered.
- ◇ As of March 2022, the Clark Bursary Program will issue payments once a month.