



## Nijjaansinaanik Child and Family Services

*Nijjaansinaanik Child and Family Services is a provincially designated Child Well-Being Agency that provides Prevention, Protection, and Child and Family services that reflect values, beliefs and principles rooted within the Anishinabek culture. We serve the communities of Wahnapiatae, Dokis, Henvey, Magnetawan, Shawanaga, and Wasauksing First Nations*

### CUSTOMARY CARE COORDINATOR PERMANENT FULL-TIME

Reporting to the Services Supervisor, the Customary Care Coordinator is responsible in coordinating and developing customary care agreements with First Nation communities. The Customary Care Coordinator will develop, maintain, and liaison with member First Nations to educate member communities on the customary care program and service model.

#### **Program Support**

To evaluate and coordinate customary care agreements by providing guidance and support to the First Nations.

- Develop, monitor and implement Customary Care Agreements and any amendments bi-annually, annually or as required
- Plan, organize, and monitor programs and services to ensure all activities are consistent with legislation, practice standards and regulations
- Coordinate and facilitate various internal meetings to monitor and recommend improvements to applicable First Nation agreements
- Ensure program is designed and implemented in a manner that respects communities' needs, structures, and culture
- Ensure quality standards and policies are developed and implemented
- Ensure communities are in compliance with Ministry Service Scheduling Reporting Requirements
- Monitor compliance and accountability for child welfare services under the CFSA
- Advocate for the development of services that embody First Nation customs, traditions, and values
- Participate in Agency and Community strategic and operational planning activities
- Implement data sources and data collection strategies that support ongoing development and monitoring of quality service delivery
- Prepare comprehensive reports and provide recommendations to improve effectiveness of services/programs
- Assist communities with development of customary care agreements, policies, and procedures
- Ensure the Team Supervisor is informed of Customary Care Agreements

#### **Qualifications**

- Bachelor of Social Work degree preferred
- Minimum education is a Community College Diploma in Human Services
- Five (5) years' experience coordinating and/or managing social programs and services
- Five (5) years' direct service experience with children and families involved in child welfare
- Five (5) years' experience in ministry protection standards and Eligibility spectrum
- Experience working with Indigenous people, organizations, and communities

#### **Other Requirements**

- Respect for, sensitivity towards as well as knowledge and understanding of Anishnaabek culture, traditions and the Seven Grandfather Teachings.
- Knowledge of the Child Youth and Family Services Act
- Knowledge of First Nation service delivery, customs, and traditions in relation to Child Protection
- Knowledge of external services and service agencies
- Must provide a clear Police Records Check with Vulnerable Sector Check
- Must have a Class 'G' Ontario Driver's License, access to a vehicle and the ability to travel
- Must have \$1M auto insurance liability coverage

#### **Work Site Location:**

- North Bay

Nijjaansinaanik is committed to providing a barrier-free work environment in accordance with the Accessibility for Ontarians with Disabilities Act and the Ontario Human Rights Code. Accommodations are available upon request for candidates taking part in the recruitment process. Please submit your resume and cover letter along with three work related references to:

Bonnie Reid, Director of Human Resources  
Nijjaansinaanik Child and Family Services  
940A Main Street, Dokis First Nation, ON P0M 2N1  
Email to: [careers@nijjcs.com](mailto:careers@nijjcs.com) or fax to (705) 223-7439

**Application deadline is: April 4, 2023 at 4:00 p.m.**

Preference will be given to applicants of Native ancestry, please self-identify. We thank all those applicants for their interest, however, only those selected for an interview will be contacted. For a more detailed job description, please contact Human Resources at [careers@nijjcs.com](mailto:careers@nijjcs.com)