



## KINA Gbezhgomi Child and Family Services Employment Opportunity

Posted: Aug 12, 2022

Location: Sudbury and/or Manitoulin Island

Kina Gbezhgomi Child and Family Services (KGCFS) is a designated Child Welfare Service delivering Child Protection Services within seven member First Nations in the Districts of Sudbury and Manitoulin. KGCFS honours and supports our families' and community's inherent authority to care for their children based on unity, traditions, values, beliefs, and customs.

# COMMUNICATIONS & PUBLIC RELATIONS SPECIALIST PERMANENT POSITION

**Starting Salary: \$72,108 annually + Pension & Benefits**

Under the direction of the Service Manager, serves as the lead internal resource/ specialist on all communications issues and public relations. The incumbent is responsible for performing a variety of communications functions in accordance with the requirements of the Kina Gbezhgomi Child and Family Services and the Agency's Policies.

### QUALIFICATIONS:

#### EDUCATION

- An undergraduate degree in communication, health communication, health promotion, public relations, journalism, or an equivalent combination of education and experience.

#### EXPERIENCE

- Minimum five years' experience in communication, health communication, public relations, or journalism.
- Demonstrated project management, and interpersonal and administrative skills, including the ability to set priorities, establish timeframes, and organize resources.
- Experience across all media platforms (especially social media).
- Experience with word processing, presentation software, email, Internet, intranets, spreadsheets

#### KNOWLEDGE, & ABILITIES

- Must possess knowledge, respect, and sensitivity of the Anishinaabe culture and be committed to helping First Nation families strengthen and achieve a healthy level of well-being.

#### WORK ENVIRONMENT

- Given the traditional practices of the Anishinabek, from time-to-time exposure to wood smoke and the burning of sacred medicines, including tobacco, sweet grass, sage, or cedar, may occur within the work setting.
- Must be willing to comply by KGCFS COVID 19 Vaccination Policy.

**DEADLINE: AUGUST 26<sup>TH</sup>, 2022, AT 4PM**

Applicants are encouraged to visit our website at [www.kgcfs.org/employment](http://www.kgcfs.org/employment) to review the full job description. KGCFS offers competitive wages, a generous benefit package and OMERS pension plan.

Please submit your application marked "Confidential – Communications and Public Relations Specialist". Include in your application a cover letter, resume, and (3) three reference letters - two (2) employment related from recent employers.

Please also detail in your application: education, employment experience, and cultural participation.

Applications are accepted and in the following order of preference: by email, fax at

Human Resources – Confidential  
Communications and Public Relations Specialist  
Kina Gbezhgomi Child and Family Services  
Main Office - 98 Pottawatomi Avenue,  
Wikwemikong, Ontario P0P 2J0  
Fax: (705) 859-2195  
Email: [hr@kgcfs.org](mailto:hr@kgcfs.org)

At KGCFS we are committed to providing a barrier-free work environment following the Accessibility for Ontarians with Disabilities Act and the Ontario Human Rights Code. Accommodations are available upon request for candidates taking part in the recruitment process. KGCFS services is based on a highly specialized approach to the delivery of child welfare in our area. **Preference will be given to Anishinaabe Candidates (please self-identify)**. Miigwetch for your application, however, only those candidates selected for an interview will be contacted. As a condition of employment, the successful candidate will be required to submit the following: satisfactory Criminal Reference Check (within 3 months of application date), Vulnerable Sector Check and Driver's Abstract.