



Native Child and Family Services of Toronto

Native Child and Family Services of Toronto is an Aboriginal, community controlled multi-service agency. Our mission is to provide support, ensure safety and enhance the quality of life for Aboriginal families, children, and youth within the greater Toronto area. Our agency works within a holistic framework, which builds on individual and family strengths, and engages clients as partners in identifying issues and their solutions.

Holistic Intake Assessment Worker

Classification: Contract Full-Time (1 Year)
Hours: 35 hrs/wk.

Range: \$50,886-\$73,774
Location: 30 College St. Toronto

NCFST is committed to staffing a workforce representative of the Aboriginal population we serve. We encourage First Nations, Metis and Inuit applicants to apply and self-identify in their cover letter.

Position Summary

The Holistic Intake Assessment Worker links Aboriginal children, youth and families to services and support within Holistic Services to increase their well-being spiritually, mentally, psychologically and physically.

RESPONSIBILITIES:

Reporting to the Supervisor, Healing Team, the Holistic Intake Assessment Worker is responsible for:

- Supporting community members in their healing journey at the intake phase through the assessment of their needs and referrals to appropriate supportive service programs.
- Creating, processing, and directing intake referrals to appropriate internal service providers.
- Providing brief service support to community members, as required, and connecting with external crisis services as necessary.
- Advocating on behalf of the client in navigating the social services and health care systems and ensuring the accessibility and availability of services.
- Promoting and enhancing the services of the program and the image of the agency as a representative with external agencies and other professionals.
- Creating program service files and maintaining required records in accordance with established procedures.
- Participating actively, as a team member, in program delivery by providing support and consultation to colleagues, identifying gaps in service and recommending solutions.
- Participating in meetings, planning and evaluation initiatives, committees, events and activities.
- Orienting new staff and providing other related assistance as required.
- Ensuring confidentiality and maintaining and updating files in accordance with NCFST policies and/or legislative requirements in Ontario.
- All other duties related to the programs mandate as assigned.

QUALIFICATIONS

- A BSW in Social Work from an accredited university and at least three (3) years of relevant work experience.
- Alternatively, a combination of education and experience will be considered.
- Current registration in good standing or eligibility for registration in the Ontario College of Social Workers and Social Service Workers.
- Substantial level of familiarity in Aboriginal culture(s), particularly with respect to the urban Aboriginal population.
- Demonstrated knowledge of child development, family systems, and mental health services.
- Proven knowledge of current privacy legislation and mandatory reporting requirements in Ontario's child welfare and mental health systems
- Knowledge of other support service providers and programs available in the GTA an asset
- Good oral and written communication skills, especially proven skills in child welfare and/or healthcare oriented communication.
- The candidate should be familiar with and able to contribute to a team approach with respect to effective service delivery, particularly teams with a demonstrated commitment to incorporating Aboriginal traditions and values
- Proven ability to liaise with multidisciplinary health practitioners, including traditional practitioners from Aboriginal communities, and child welfare providers.



Native Child and Family Services of Toronto

Native Child and Family Services of Toronto is an Aboriginal, community controlled multi-service agency. Our mission is to provide support, ensure safety and enhance the quality of life for Aboriginal families, children, and youth within the greater Toronto area. Our agency works within a holistic framework, which builds on individual and family strengths, and engages clients as partners in identifying issues and their solutions.

If you are interested in this job opportunity, please apply by clicking [APPLY HERE](#) on or before **January 28, 2021** to

We are committed to providing a barrier-free work environment in accordance with the Accessibility for Ontarians with Disabilities Act and the Ontario Human Rights Code. As such, NCFST will make accommodations available to applicants with disabilities upon request during the recruitment process. We thank you for your interest, however, only those applicants selected for an interview will be contacted.