



# KUNUWANIMANO CHILD AND FAMILY SERVICES

Kunuwanimano Child and Family Services is a not-for-profit child and family services agency offering services in a holistic manner to strengthen children and families in their own communities in the context of their unique cultural heritage.

## CAREER OPPORTUNITY

<b>POSITION:</b>	<b>Band and Community Liaison (Band Representative)</b>
<b>COMPETITION:</b>	20-33
<b>LOCATION:</b>	Timmins, Cochrane, New Liskeard, Kapuskasing, Kirkland Lake, Chapleau, Constance Lake First Nation
<b>STATUS:</b>	<b>Full-Time Contract</b> (until March 31, 2021 with possibility of extension) - 35 hours per week
<b>SALARY:</b>	\$ 48,820 – 62,958 per annum – (Non-Union)
<b>CLOSING DATE:</b>	Open until filled

**JOB SUMMARY:** Reporting to the Prevention Manager or designate, the Band and Community Liaison (Band Representative) main responsibility is to develop protocols and active working relationships between various department of Kunuwanimano Child and Family Services (KCFS) and CAS's and First Nations. All duties must be performed in compliance with the Child and Family Services Act, Ministerial Guidelines and agency policies and procedures.

### REQUIRED QUALIFICATIONS:

- B.S.W. degree/equivalent from an accredited university; and minimum 3 years' experience working within an indigenous Child Welfare agency and working with First Nations People;
- Must produce clear Criminal Record Check with Vulnerable Sector Screening
- Ability to speak a native language considered a major asset.
- Demonstrate excellent planning, organizational, administrative and communication skills;
- Demonstrate excellent interpersonal skills in order to liaise with a variety of internal and external contacts; oral and written communication skills
- Demonstrated proficiency with various software packages including but not limited to word processing, database and or spreadsheet applications;
- Knowledge of Child and Family Services Act, relevant Ministry regulations and standards and KCFS policies and procedures
- Knowledge of the history of child welfare as it pertains to the First Nation community (awareness of First Peoples experience and Colonization);
- Understanding of major trends (socio-economic, cultural, demographic) and innovations in the area of child and youth services in Ontario.
- Ability to conduct presentations to large groups of people (public speaking);
- Experience developing detailed plans and critical path timelines as well as managing deadlines and competing priorities;
- Ability to navigate political structures of various bands and/or territories;
- Ability to work co-operatively, both in consultation and jointly with other professionals;
- Ability to work independently and to take responsibility for one's own workload;
- Analytical and problem solving skills;
- Must be willing to work flexible/overnight hours;
- Must be willing to travel extensively;
- Must possess a valid "G" drivers license;

### KEY RESPONSIBILITIES:

- Establish and develop healthy and respectful working relationships with bands and territories;
- Develop and implement protocols with bands and treaty areas;
- Develop capacity in internal staff regarding customary practices, band realities, including resources, and the necessity to continually engage with bands in planning for our collective children and families;
- Develop capacity with bands and larger First Nation communities regarding the Child Welfare system including, standards, regulations and legislation, and the impact of these upon children and families;
- Develop and negotiate protocols with First Nation communities with respect to Band Council Resolutions, Customary Care Agreements, and overall Permanency Planning;
- Develop mutual beneficial relationships between KCFS and respective bands promoting the best interest of our First Nation children and families;
- Planning, Coordinating, and, Presenting information and recommendations to large groups of people;
- Performs all other duties as assigned.

We offer competitive benefits after 3 months' service, compensation packages, and OMERS pension plan.

Please refer to our website: [www.kunuwanimano.com/employment.htm](http://www.kunuwanimano.com/employment.htm), for posting details. A detailed job description is available upon request. Please quote the Competition No. in your cover letter and resume, and submit by email to [HR@kunuwanimano.com](mailto:HR@kunuwanimano.com), by fax to 705 268-9272 or by mail to:

Human Resources, Kunuwanimano Child & Family Services  
401 Cedar Street South  
Timmins, Ontario, P4N 2H7

Please note that preference will be given to qualified First Nations and Aboriginal applicants. **Please self-identify.** We welcome and encourage applications from people with disabilities. Accommodation is available on request from candidates taking part in all aspects of the selection process.

**Thank you for your interest in our Agency. Only those considered for an interview will be contacted.**