



Native Child and Family Services of Toronto

Native Child and Family Services of Toronto is an Indigenous, community controlled multi-service agency. Our mission is to provide support, ensure safety and enhance the quality of life for Indigenous families, children, and youth within the greater Toronto area. Our agency works within a holistic framework, which builds on individual and family strengths, and engages clients as partners in identifying issues and their solutions.

Community Response Counsellor

Classification: Contract Full-Time (7 month pilot project)

Hours: 35 hours/week

Location: 30 College St. Toronto

Wage: \$49,883-\$72,320

NCFST is committed to staffing a workforce representative of the Indigenous population we serve. We encourage First Nations, Metis and Inuit applicants to apply and to please self-identify in their cover letter.

Purpose

To enhance the functioning of our Holistic Healing Services Intake, be responsive to walk-in clients and our newly established Four Winds Wellness Medical Clinic and to support our Intake Worker and OTC Facilitator

Main Responsibilities

- Participate in the intake process for clients referred to the program, conducting a brief assessment of the individual and triaging them to the appropriate Healing Team
- Monitor and process intakes and referrals
- Respond to brief service and crisis situations with walk-in community members
- Respond to the mental health needs of individuals who attend the medical clinic and ensure that referrals are made to both internal and external services
- Support the OTC Facilitator in coordinating and scheduling circles
- Assist in the administration of the program by completing and maintaining the required records and statistics such as reports and referrals in accordance with established procedures and participate actively as a team member with program delivery by providing support and consultation to colleagues, identifying gaps in service and recommending solutions, participating in meetings, planning and evaluation initiatives
- Maintain confidentiality and update files in accordance with NCFST's policies and/or the legislative requirements in Ontario
- Perform other duties as assigned

What we are looking for:

- Completion of a post-secondary degree or diploma in the social services field or equivalent
- Alternatively, a combination of education and experience working with Indigenous people will be considered
- Experience in the social services field
- An understanding of the unique dynamics that exist within the First Nations, Inuit and Metis cultures
- Demonstrated ability to work effectively with all levels of staff to maintain effective communication and working relationships, demonstrating strong interpersonal skills, tact, sensitivity and the ability to build strong internal relationships
- Strong interpersonal and crisis intervention skills

If you are interested in this job opportunity, please apply by email on or before **September 19, 2019** to hrcfst@nativechild.org quoting reference number **#19-09-05**.

We are committed to providing a barrier-free work environment in accordance with the Accessibility for Ontarians with Disabilities Act and the Ontario Human Rights Code. As such, NCFST will make accommodations available to applicants with disabilities upon request during the recruitment process.