



York Region  
Children's Aid Society  
Société d'aide à l'enfance  
de la région de York

**YORK REGION CHILDREN'S AID SOCIETY**  
**16915 Leslie Street**  
**Newmarket, ON L3Y 9A1**  
**Fax: 905-898-7741 or email: [human.resources@yorkcas.org](mailto:human.resources@yorkcas.org)**

**2019-29**

May 8, 2019

Applications are now invited for the position of:

**CHILDREN'S SERVICES WORKER**  
**On the Residential Development Team**  
**1-year contract – Newmarket Office**

**NATURE OF POSITION:**

1. Initially this position will be dedicated to the writing of social histories which is one aspect of this role.
2. To provide an ongoing assessment of the child's needs and to develop an appropriate Plan of Care based on these needs.
3. To coordinate and attend meetings to review Plans of Care and to ensure the continued
4. implementation of strategies and services to meet the child's needs.
5. To participate in the development and implementation of alternative residential care plans for children requiring placement.
6. To work closely with foster parents and other care providers in supporting and planning for children in care.
7. To work with foster parents and other Society staff to assist in the facilitation of access between children in care and their natural families.
8. To monitor childcare practices within placements and to alert the Supervisor of any potential problems regarding the care and protection of the child.
9. To report child protection concerns involving children in care and, in the event of an investigation of abuse or neglect, to support the child through the investigative process.
10. To provide information and support to the appropriate parties during and after serious occurrence investigations.
11. To negotiate and prepare Special Care Rate Agreement for additional (one-to-one) staffing in placements in conjunction with the Supervisor and to monitor one-to-one staffing to ensure it meets the needs of the child.

**REQUIRED KNOWLEDGE:**

- Good working knowledge of the Child Youth and Family Services Act, Ministry Standards and guidelines, and Society policies and procedures.
- Good knowledge of diagnostic and treatment theories with the ability to integrate theory and practice.



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- Good knowledge of childhood, emotional, behavioural and social disturbances in order to assess child's requirements and develop appropriate plans of care.
- Analytical skills to assess client's needs and to determine ongoing appropriate requirements.
- Organizational skills to prioritize tasks, be self-initiating and work independently.
- Excellent written communication skills to document information in a clear, concise and accurate manner.
- Good interpersonal skills to liaise with community professionals and other Society Staff.
- Good verbal communication skills to provide support and guidance to foster parents.
- Refer to the approved job description for details of job duties and responsibilities.
- Bilingualism in French would be considered an asset.

### **REQUIRED EDUCATION AND QUALIFICATIONS:**

- Qualified candidates will possess a Bachelor of Social Work Degree / Master of Social Work or BSW equivalency of;
  - Master's Degree in a Human Services related field, and a minimum of three (3) years relevant experience working with children and families.
  - Bachelor's Degree in a Human Services related field, and a minimum of three (3) years relevant experience working with children and families.
  - CYW and a minimum of three (3) years experience working with children and families.
- Previous experience in clinical services to children combined with a direct knowledge of residential systems is desirable.
- Knowledge of normal child development.

**PAY GRADE:**        7                            (\$64,000.21 – \$83,375.20)

**HOURS OF WORK:**                            33.75 Hours per Week

Members of the Bargaining Unit or the Non Bargaining Unit are welcome to apply for this position and should do so in writing to the Director of Human Resources, no later than 4:30 p.m. May 16, 2019. Please quote posting no. **2018-29**

(The Agency will follow the procedures outlined in Article 16 – Job Posting, of the Collective Agreement)

*\*The applicants selected for interviews will be required to complete a written exercise\**

*York Region Children's Aid Society is dedicated to building a workforce that reflects the diversity of the community in which we live and serve.*

*The Society encourages applications from all qualified individuals.*

*Applicants that may require accommodation during the selection process are encouraged to notify HR when contacted for an interview.*