



Halton Children's Aid Society JOB POSTING # 6-19

Camp Staff

POSITION TYPE:	Temporary, Full-time Positions 16 weeks, May- August 2019
SALARY RANGE:	\$14.00 to \$15.46 per hour 40 hours per week
DEPARTMENT:	Children & Youth Services
REPORTS TO:	Camp Manager
POSTING DATE:	March 1, 2019
POSTING DEADLINE:	Applications should be directed to hr@haltoncas.ca by March 15, 2019 at 4:30pm

Main duties and responsibilities include, but are not limited to:

- Assist with coordination of transportation for camp participants.
- Act as a role model and provide supervision, guidance and leadership to camp participants.
- Participate in camp staff training and meetings.
- Report all serious occurrences to the Camp Manager or Halton CAS Supervisor in the absence of the Camp Manager.
- Assist the Camp Manager in the general supervision of the camp program with attention to planning, implementation and evaluation of the camp programs.
- Teach or assist camp programs and encourage camper participation.
- Assist the Camp Manager with the completion of all required paperwork and submit accurate time and transportation records.
- Enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior management techniques as trained by Halton CAS.
- Liaise with Halton CAS employees regarding camp registrations for children and youth.
- Responds to general enquiries and perform other duties as assigned which are directly related to the major responsibilities of the position.
- Works in accordance with the provisions of applicable Health and Safety legislation and all Halton Children's Aid Society policies and procedures related to Occupational Health and Safety.

Halton Children's Aid Society

JOB POSTING #7-18

Knowledge, Education, Experience, Skills and Attributes

Qualifications

- Must have completed at least one year of post-secondary education and/or one year of work experience
- Current Standard First Aid and C.P.R. Certificate
- Previous camp experience considered a strong asset.
- High Five training considered an asset.

General Skills and Attributes

- Professional, approachable and service orientated.
- Experience working with children and youth in a recreational setting.
- Ability to recognize and respond to opportunities for problem solving with children, youth and camp staff.
- Excellent leadership and supervision skills.
- Excellent judgment and conflict resolution skills.
- Positive attitude and outlook.
- Excellent communication skills and ability to engage children aged 6-18 years old.
- Team attitude and ability to multi-task
- Must possess a valid (full) Ontario driver's license and a vehicle available for work purposes.
- Must provide proof of \$2,000,000 personal liability motor vehicle insurance.
- Shall actively uphold the principles identified in the Society's Code of Conduct and Policies and Procedures.

The Halton Children's Aid Society is an equal opportunity employer.

While we thank candidates for their application and interest in HCAS, only candidates selected for an interview will receive formal acknowledgement.

We are committed to a selection process and work environment that is inclusive and barrier free. Accommodation will be provided in accordance with the Ontario Human Rights Code. Applicants need to make any accommodation requests for the interview or selection process known in advance by contacting the Human Resources Department at 905-635-0575. Human Resources will work with the applicant and the interview committee to arrange reasonable and appropriate accommodation for the selection process which will enable you to be assessed in a fair and equitable manner.