



Dnaagdawenmag Binnoojiiyag

Child & Family Services

517 Hiawatha Line
Hiawatha First Nation, ON
K9J 0E6

Employment Opportunity

Family Finder

(Multiple Locations Available)

Purpose of the Position:

Reporting to the assigned Alternative Care Supervisor, the Family Finder's role is to engage and screen identified family (kin and kith), as possible emotional, customary and legal permanency options for children and youth in Dnaagdawenmag Binnoojiiyag's care in accordance with Dnaagdawenmag Binnoojiiyag policies and procedures, Ministry Regulations, Standards and Directives and relevant legislation.

Responsibilities:

1. Conduct interviews with the child/youth, the referral source, their caregiver(s), initially identified relatives (kin and kith), and other identified individuals.
2. Diligently continue to identify, locate and engage additional relatives or other important people in the child/youth's life.
3. Conduct telephone interviews and/or home visits to locate and engage prospective family/community connections to establish connection or to ascertain additional contact information for family/community member connections.
4. Administer DNA & paternity tests and submit to lab for processing. Related consult with the Alternative Care Supervisor as needed.
5. Screen identified relatives or other individuals via completing Child Welfare checks, Criminal Record Checks and will assist family members in completing a proposed Family Plan submission in accordance with Dnaagdawenmag Binnoojiiyag policies and procedures, Ministry Regulations, Standards, Directives and relevant legislation.
6. Arrange family case conferences or circles and ensure barriers to participating are removed for extended family (kin and kith)
7. Collaborate with referring Dnaagdawenmag Binnoojiiyag staff and external resource partners, and access internal resources, to ensure effective coordination and provision of service.
8. Collect, organize and prepare verbal and written reports and genograms regarding pertinent family information.
9. Provide expertise/consultation, education and training about the Family Finding Program and services to Dnaagdawenmag Binnoojiiyag staff and external resource partners.

10. Consult with the Alternative Care Supervisor regarding decisions and planning in accordance with Dnaagdawenmag Binnoojiiyag policies and procedures, Ministry Regulations, Standards, Directives and relevant legislation.
11. Provide coverage and support to other positions within the department as assigned by the Alternative Care Supervisor to maintain the efficient and effective delivery of service.

Education and Experience:

- BSW OR a BA in a related field combined with a minimum of three years of Child Welfare experience;
- A solid understanding of and sensitivity to the experiences of First Nations and Indigenous peoples in Canada, and the impact of the legacy of Residential Schools and the “Sixties Scoop” upon them is essential.
- Preference shall be given for persons of First Nations or Indigenous heritage who meet the educational requirements, or who have alternate, equivalent education and experience in the opinion of the Executive Director.

Accountabilities:

- The employee is required to provide their own vehicle for use on the job, and also provide DBCFS with evidence of your valid Ontario Driver’s License and of PL & PD insurance coverage for at least \$2,000,000.00, which must include coverage for the transportation of children.
- Provide an acceptable CPIC with VPSS.

Work/Knowledge Requirements:

- Thorough understanding of and ability to practice a strength-based, anti-oppressive and culturally sensitive approach with children/youth and their parents and extended family (kin and kith).
- Strong understanding of the principals of permanency and Family Finding theory, history and services.
- Strong working knowledge of the fundamentals of Kinship, Foster Care and Adoption.
- Strong knowledge of the child welfare system and the issues faced by the unique child/youth and family populations served by this position.
- Highly effective listening, verbal and written communications skills.
- Exceptional ability in conflict management and dealing with stressed/difficult people and situations.
- Exceptional interviewing skills and ability to create a comfortable interview environment.
- Effective interpersonal skills including the ability to work cooperatively and collaboratively with internal and external resources.
- Highly effective time management skills and ability to work effectively and independently under the pressure of tight time lines, competing priorities and emergent issues.

- Excellent interpersonal skills including the ability to work cooperatively and collaboratively with internal and external resources.
- Strong attention to detail and accuracy and ability to balance multiple tasks and assignments.
- Possess exceptional interviewing skills that establish comfortable and confident engagement of individuals while gathering pertinent information.

Salary Range: \$41,750 - \$46,212 (Currently Under Review)

Closing Date:

Open until Filled.

Incomplete applications will not be considered.

Only those selected will be contacted for an interview.

Please send:

- Application for Employment (available at www.binnoojiiyag.ca), Please indicate preferred location in your application
- Cover letter and Resume (include 3 work related references)

Cheryl Benstead, Recruiting and Training Coordinator
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Hiawatha First Nation, ON K9J
0E6
Fax: 705-295-7137
Email: careers@binnoojiiyag.ca

Notes:

1. Persons of Aboriginal ancestry and members of DBCFS First Nations are encouraged to apply.
2. For a full job description and any questions please email: careers@binnoojiiyag.ca