



PAYUKOTAYNO

James and Hudson Bay Family Services

EMPLOYMENT OPPORTUNITY

Internal/External

PAYUKOTAYNO: James and Hudson Bay Family Services is a multifaceted Agency which provides Child Welfare, Youth Justice and Children's Mental Health Services to predominately Cree clientele.

AMENDED POSTING

POSITION: Associate Executive Director

CLASSIFICATION: Contract Position - November 1, 2010 to April 30, 2011 with possibility of leading into full time Executive Director Position, subject to successful evaluation

LOCATION: To be based in Moosonee, Ontario

POSITION RESPONSIBILITIES:

This is a senior management position in which the Associate Executive Director actively supports the aims and objectives of the Agency. The position carries responsibility for the organization and the delivery of the services provided by the Agency. The Associate Executive Director must ensure that the Agency's philosophy is understood and its policies applied throughout the organization.

The Associate Executive Director must provide leadership in respect to revisions, modifications or reorganization of services within the scope of the Agency in keeping with trends and changes in service demands or legislative innovations.

The Associate Executive Director provides the Executive Director with information about the operation of the Agency so as to enable the Executive Director to co-ordinate the total Agency program of services and expenditures of funds.

QUALIFICATIONS:

- MSW with direct Senior Management Experience in child welfare
- 5 years in a direct Senior Management position in child welfare
- Knowledge of Social Services Systems of Ministry of Community and Youth Services and Ministry of Youth Justice
- Knowledge of the James Bay West Coast Culture
- Knowledge of local governments and working with First Nation Communities and Timmins-James Bay Municipalities
- Knowledge of Cree an asset

SALARY: Negotiable

BENEFITS:

- Excellent Fringe Benefit Package
- Benefits could extend to include housing at completion of contract

COMPETITION DEADLINE: Monday, March 22, 2010 at 4:30 p.m.

APPLY IN WRITING QUOTING COMPETITION # 22-10 MARKED "CONFIDENTIAL" TO:

Mr. Earl Cheechoo, Board President
Payukotayno: James & Hudson Bay Family Services
P.O. Box 189
Moosonee, ON P0L 1Y0
OR to:

Email: noreen.reuben@payukotayno.ca

Fax: (705) 336-0219

JOB DESCRIPTION AVAILABLE UPON REQUEST

ONLY CANDIDATES SELECTED FOR AN INTERVIEW WILL BE CONTACTED