

Halton Children's Aid Society

Head Office
1445 Norjohn Court
Units 1 & 2
Burlington, Ontario
L7L 0E6

Burlington: (905) 333-4441
Long Distance: 1-866-607-KIDS(5437)
Fax: (905) 333-1844
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Charitable Registration No. 0159939-01

June 4, 2009

JOB POSTING #19-09

POSITION: AFTER HOURS WORKER

REPORTING TO: After Hours Supervisor

QUALIFICATIONS: B.S.W. or M.S.W.
Masters or Bachelors Degree in a related Human Services field or Behavioral Sciences field, plus 3 years experience working with children and families may also be considered.

SALARY RANGE: Current Rates

DUTIES:

- Provide a response to all calls made to the Society, outside of regular business hours, including Statutory Holidays and for other designated occasions.
- Crisis intervention and other urgent assessments, such as emergency provisional home studies.
- To develop and implement short-term safety plans for children, including apprehensions where necessary.
- To carry out all functions and activities in compliance with the C.F.S.A mandate and Standards and Agency Policy for After Hours service.
- Complete required written reports, recording and affidavits, when necessary and send to administrative support staff on the following working day.
- Attend court when required to do so in connection with after hour's activity.
- To work cooperatively and collaboratively with staff from this and other agencies toward the best interests of families and children.

SKILLS:

- Knowledge and ability to perform after hours function within the agency
- Crisis intervention skills
- Negotiation and conflict management skills
- Knowledge of normal child development and common deviations
- Ability to work cooperatively with foster parents and natural parents
- Demonstrated skills in assessment
- Demonstrated ability to communicate verbally and to write clear, concise reports and able to meet deadlines and other administrative requirements.
- Proven ability to work cooperatively within a team setting, as well as the ability to elicit cooperation from others.
- Proficiency on computer programs, such as Word Perfect
- Preferably some child welfare knowledge and/or knowledge of legal system
- Availability of own transportation is required and a valid Ontario Driver's License, cell phone and high speed internet access in your home

Applications should be directed to hr@haltoncas.ca by June 30, 2009 at 4:30 p.m.

A Job Description for this position is available upon request.

This position is open to male and female applicants

